



TOWN OF NORTH BEACH

"THE JEWEL OF THE CHESAPEAKE BAY"

8916 CHESAPEAKE AVENUE

P.O. BOX 99

NORTH BEACH, MARYLAND 20714

Council Members

Mike Benton

Gregory Dotson

Gregory McNeill

Randy Hummel

Gwen Schiada

Kenneth Wilcox

Mark R. Frazer, Mayor

Minutes from the June 9, 2011 Town Council Meeting

Meeting was opened Mayor Frazer at 7:00 p.m.

<input checked="" type="checkbox"/> Mayor Frazer	<input checked="" type="checkbox"/> Joanne Hunt	<input checked="" type="checkbox"/> Paul Goins
<input checked="" type="checkbox"/> Mr. Benton	<input checked="" type="checkbox"/> Stacy Wilkerson	<input checked="" type="checkbox"/> John Shay
<input checked="" type="checkbox"/> Mr. Dotson	<input checked="" type="checkbox"/> Donnie Bowen	<input checked="" type="checkbox"/> Dawn Richardson
<input checked="" type="checkbox"/> Mr. McNeil	<input checked="" type="checkbox"/> John Hofmann	<input checked="" type="checkbox"/> Sgt. Bowen
<input checked="" type="checkbox"/> Mr. Hummel	<input checked="" type="checkbox"/> Richard Ball	
<input type="checkbox"/> Ms. Schiada	<input checked="" type="checkbox"/> Mr. Wilcox	

APPROVAL OF AGENDA AND MINUTES

- MOTION made by Randy Hummel to remove Emergency Ordinance 11-06 from the agenda. Seconded by Mike Benton. All in favor. Motion carries.
- MOTION made by Gwen Schiada to approve the Minutes from May 19, 2011 Town Council agenda as presented. Seconded by Greg McNeil. All in favor.
- MOTION made by Greg McNeil to approve the minutes from the June 2, 2011 Work Session. Seconded by Ken Wilcox. All in favor. Motion carries.
- MOTION made by Greg McNeil to approve the Minutes from the June 2, 2011 Executive Session. Seconded by Mike Benton. All in favor.

SCHEDULED APPOINTMENTS

- Mayor Frazer presented a certificate of appreciation to Gary and Sue Duzurec for their support of the Town while they were the owners of Sweet Sue's. Mayor Frazer also introduced the new owners of Sweet Sue's.

PUBLIC SAFETY REPORT

- Calvert County Sheriffs Report for May 2011. In May the Sheriff's Department responded to 284 calls for service in North Beach. This is up from 230 calls in April.

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TREASURER'S REPORT

- a) Treasurers Report: Reporting Period: 05/01/11 – 05/31/11: Beginning Balance \$147,193.78; Total Debits: \$587,080.45; Total Credits: \$533,641.65. Ending Balance: \$200,632.65. MOTION made by Ken Wilcox to accept the Treasurers report. Seconded by Greg McNeil. Report accepted.

REPORTS:

Staff Reports: Public Works Department, Code Enforcement and Town Engineer are attached to this report.

BOARDS AND COMMISSION

MOTION made by Greg Dotson to approve the recommendation to appoint Mr. John Flynn to the North Beach Board of Appeals. Seconded by Greg McNeil. All in favor. Mr. Flynn was sworn in by the Mayor.

BUSINESS ITEMS

- a) Contract for the purchase of Walton Beach: MOTION made by Randy Hummel to accept the contract for the purchase of Walton Beach in the amount of \$155,000. Seconded by Gwen Schiada. All in favor. Motion carries.
- b) Breakwater Rehabilitation Project: The design and specifications are not complete. The RFP still needs to be sent out.
- c) Award Trash Contract: MOTION made by Greg Dotson to award the Trash Collection Contract to Southern Maryland Recycling with a three year base contract with a possible 1 year renewal up to two consecutive years with the total annual fee per household is \$145.20. Seconded by Ken Wilcox. All in favor.
- d) Award Contract for the re-writing of the North Beach Design Standards. MOTION made by Mike Benton to award the contract to E. Phillip McCormick in the amount of \$21,000.00. Seconded by Ken Wilcox. Abstention from Greg McNeil. Contract passes.

ORDINANCES AND RESOLUTIONS


- a) Ordinance 11-04: An Ordinance to repeal Ordinance 10-05 which completely prohibits Boats, RV's and other recreation vehicles from parking on Town right of ways. This Ordinance was introduced and it will be voted on at the July meeting.
- b) Ordinance 11-05: FY 2012: MOTION made by Randy Hummel to pass FY 2010 as presented. Seconded Greg McNeil. All in favor. Motion carries.
- c) Emergency Ordinance 11-07: An Emergency Ordinance accepting the Amendment to the Local Insurance Trust Agreement: MOTION made by Randy Hummel to approve the Ordinance as an Emergency. Seconded by Ken Wilcox. All in favor. Motion carries. MOTION made by Ken Wilcox to adopt Emergency Ordinance 11-07. Seconded by Greg Dotson. All in favor.

REPORTS

- a) Randy Hummel: Come to the next movie on the beach.
- b) Greg McNeil: The Town looks great and the tour was great.

- c) Mike Benton: My house was on the Tour, and that was a great time. The Farmers Market is going well. Thanked Craig Bowen for stepping up the patrols on the street for people running stop signs.
- d) Greg Dotson: Thanked everyone for coming to the meeting and supporting the Town events.
- e) Ken Wilcox: Attended the Planning Commission Meeting. Seen all the projects proposed.
- f) Mayor Frazer: Thanks to the Staff and Council. The Town looks better every day. Happy to report the demolition of 9308 Bay Avenue.

Meeting adjourns at 8:15 p.m. on a motion made by Greg Dotson. Seconded by Ken Wilcox.



Mark R. Frazer, Mayor



Stacy L. Wilkerson, Town Clerk

MEMORANDUM

TO: Mayor & Town Council

FROM: John A. Hofmann, P.E. Town Engineer & Zoning

RE: Monthly Report

DATE: June 2011

I am working on the following activities:

1. Working on the sitework design for permits and Critical area app Garage Project.
2. Prepare Drawings and specifications for the flood dike around th 9th St. Topographic survey of the area will be completed by June
3. Obtaining engineering proposals for final design and permitting breakwater project. See separate memo on this topic.
4. Working with Paul Goins on training for zoning duties he will w revised list of duties
5. Working with Don Bowen to prepare a priority list for future sid

Zoning duties for Zoning Administrator and Code Compliance Officer
 Town of North Beach
 June 6, 2011

<i>DUTY</i>	<i>ZONING ADMINISTRATOR</i>	<i>CODE COMPLIANCE OFFICER</i>
Category 1 Site Plans	X	
Category 2 site plans new SF		
Category 2 site plans for minor permits		
Miscellaneous permits for remodeling, fences and other minor work.		
Planning Commission meetings	X	
Board of Appeals meetings	X	
Interpretations Z.O.	S	
Investigate zoning violations	S	
Use & occupancy inspections	X	

S Shared responsibility on a case

To: Mayor Frazer and Town Council Members

From: Don Bowen DPW

Date: 6-6-2011

Subject: Monthly Report

Items in addition to daily routine task that DPW have been working on this report period.

- 1) Installed new benches and trash can as part of our street scape plan.
Moved kiosk to a new location.
- 2) Painted crosswalks throughout town, ordered new crosswalk signs and will install as soon as they come in.
- 3) Repainted parking lot at health center, also painted angle parking area in Burnt Oaks. Will install parking curbs before the end of this week.
- 4) Assisted with set up for house and garden tour.
- 5) Working with town engineer on future sidewalk throughout town.
- 6) Continuing to work with Dave Clements on new DPW building, expect to have bid set of documents before council meeting on 6-9-2011. Started preliminary site work.
- 7) Performed routine flushing of town water system. Installed 8 new meters in San Francisco town house subdivision.
- 8) Will attend environmental committee meeting on 6-7-2011 to help answer any questions or concerns from members or property owners.

May 19, 2011

Code Enforcement Report

To: Mayor Frazer, Town Council

Since the April Town meeting Code enforcement has sent an e-mail blast to the citizens of the Town reminding them of the trash ordinance and our plans to enforce the ordinance. This will be an ongoing and difficult project.

The Rental license application has been rewritten to require the landlord to schedule a rental inspection at time of application; when applicable. If the inspection is not scheduled within 30 days of the application a civil citation will be written and a fine will be assessed to the owner of the property. This should prevent the over flow of inspections and allow the inspections and any needed repairs to be made in a more timely manner.

The grass letter has been changed slightly. With the Town code allowing an additional 15 days to cut properties after the letter has been received by the owner, it will be difficult to have the yards presentable early on. This is a one letter per property per year. The new letter states that abatement of property will be scheduled every Monday. The first letters were sent the week of May 9th.

A complaint was received regarding a commercial dumpster. The Town ordinance requires commercial dumpsters to be screened. All commercial properties with dumpsters were notified in writing, noting the Town ordinance. The Town of North Beach was also advised to bring their dumpsters into compliance.

From April 14th through May 17th 62 civicall tickets have been written. Forty of those tickets have been exterior House maintenance and eleven for Yard maintenance. Seventeen civicall tickets have been closed during the same time period 16 of which were Exterior house maintenance.

The primary focus of enforcement the last month has been deterioration of painted surfaces, roof debris, and trash.

With the weather getting better our focus for the next month will be on the alleyways and the rear of properties.

Respectfully Submitted:

Paul Goins, CRI

Code Enforcement officer

**NORTH BEACH WELCOME CENTER
WATERFRONT REPORT
June 9, 2011**

Memorial Day Weekend Revenue Comparison

2009	10,190.00
2010	22,600.00
2011	27,398.00

Revenue	4/30/10 to 6/5/2010	45,826.00
	4/30/11 to 6/5/2011	50,002.00

Guest Counts	<u>Visitors</u>		<u>Residents</u>		<u>Total</u>	
	<u>2010</u>	<u>2011</u>	<u>2010</u>	<u>2011</u>	<u>2010</u>	<u>2011</u>
	5533	5899	1722	1841	7255	7740

Out of County Comparison

	Adults/Beach	Children/Beach
4/30 – 6/5/2010	2553	1057
4/30 – 6/5/2011	2522	1173

Paddle and Pedal Rentals	5/31 to 6/5/2011
Kayak	13
Standup Paddleboard	4
Bike	2

Richard Ball
Waterfront Manager
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humphrey72357@comcast.net